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OXFORD CITY COUNCIL

To:	**General Purposes Licensing Committee**
Date:	**4 February 2020**
Report of:	**Head of Regulatory Services and Community Safety**
Title of Report:	**Commercial Events, Hackney Carriage and Private Hire, Road Closure Orders, Scrap Metal Dealers, Sex Establishments and Street Parties: Licence Fees and Charges for the 2021/22 financial year**

Summary and recommendations	
Purpose of report:	To seek agreement of the licence fees for 2021/22 where the Council has discretion over the level of fee charged
Corporate Priority	Vibrant Sustainable Economy
Policy Framework	None
Recommendation(s): That the General Purposes Licensing Committee resolves to:	
1. **Agree** the licence fees and charges for 2021/22 as set out in the Appendix 1 and recommend them to Council	

Appendices	
Appendix 1	Commercial Events, Hackney Carriage and Private Hire, Road Closure Orders, Scrap Metal Dealers, Sex Establishments and Street Parties Fees and Charges 2021/22

Introduction

1. The purpose of this report is to seek agreement to the licence fees and charges that should apply for 2021/22, for those activities where the Council has discretion. This report does not cover the fees for Licensing and Gambling Act activities, which are reported separately to the Licensing and Gambling Acts Committee.

2. The fees and charges detailed within this report and found at **Appendix 1** relate solely to the functions of the General Licensing Team. A further report will be provided to Members in relation to the fees and charges related to the functions of the Miscellaneous Licensing Team.

3. The statutory principle in relation to the setting of fees is that they should be reasonable, proportionate and not exceed the cost of the procedures and formalities of the relevant licensing scheme, including staffing, training, administration, testing, inspections, hearings, and regulation.

4. Licence fees set by the Council and administered in the General Licensing function consist of Commercial Events, Hackney Carriage and Private Hire, Road Closure Orders, Scrap Metal Dealers and Sex Establishments.

Commercial Events and events with no commercial element (including street parties)

5. The making of Temporary Road Closure Orders under the Town Police Clauses Act 1847 is a discretionary service and the Council may make a charge for carrying it out, as long as the charge does not exceed the costs to the Authority.

6. A number of Road Closure applications have been made in the last years for events involving a commercial element, such as for Christmas Market, Little Clarendon Street Market, Art Market, North Parade Market, Christmas Light Festival etc.

7. A number of Road Closure applications have been submitted in the last years for street parties which do not include a commercial element. Such closures are community and local residents based.

8. The fees can be found in **Appendix 1.**

Hackney Carriage and Private Hire Licence Fees and Charges

9. It is proposed that for the 2021/22 Council year that no substantial variation to the current fees and charges is made in order to support the trade financial recovering from the Covid19 pandemic. Those can be found in **Appendix 1**.

Scrap Metal Dealers

12. The licensing of Scrap Metal Dealers and collectors is an executive function which is the responsibility of Cabinet. Therefore the setting of fees does not fall to this Committee. The fees for this function can be found in **Appendix 1** for Members to note.

Sex Establishments and Sexual entertainment venues

13. No variation to the current fees. Those can be found in **Appendix 1.**

Financial implications

16. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget estimates for 2021/22.

Legal issues

17. The power to levy fees is contained in the legislation relevant to each function or in the Local Government Act 2003 in relation to discretionary services. Fees and charges should reasonably represent the costs of carrying out the function.

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